



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Cheryl Dinolfo  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE: ASSISTANT CONFLICT DEFENDER I (Appeals)**

**SALARY:** \$71,374 - \$98,798 annually

**LOCATION:** Monroe County Department of Public Safety/Conflict Defenders Office

### **JOB SUMMARY:**

This is an Appellate Attorney position located in the Department of Public Safety, Conflict Defender's Office. This position is an appellate position and requires the ability to research legal issues, prepare cases for appellate review and argument.

Responsibilities involve legal representation of indigent persons entitled to public defense who cannot be represented by the Public Defender's Office due to a conflict of interest. The employee reports directly to and works under the general supervision of the Conflict Defender.

### **CHARACTERISTICS OF THE IDEAL CANDIDATE:**

1. The Assistant Conflict Defender shall be an attorney duly licensed to practice law in the State of New York.
2. The Assistant Conflict Defender must have the ability to build relationships with clients and possess clear and effective communication skills.
3. The Assistant Conflict Defender must show a commitment to clients and exceptional advocacy.
4. The Assistant Conflict Defender must have an ability to work with judges, lawyers, court administrators, other persons within the court system, and court officials.
5. The Assistant Conflict Defender should have experience working with low income individuals or communities of color and a commitment to racial equity, diversity and inclusion.

### **SPECIAL REQUIREMENT(S):**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

### **ADDITIONAL INFORMATION:**

From July 2022 through December 2023 Monroe County will be providing full-time employees a quarterly \$500 retention payment.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.  
An Equal Opportunity Employer

**SEND RESUME, COVER LETTER AND WRITING SAMPLE TO:**

MARK D. FUNK, CONFLICT DEFENDER  
MONROE COUNTY CONFLICT DEFENDER'S OFFICE  
16 EAST MAIN STREET - SUITE 600  
ROCHESTER, NEW YORK 14614

**[markfunk@monroecounty.gov](mailto:markfunk@monroecounty.gov)**

**Posting Date:** January 5, 2022

**Posting Deadline:** Until Filled